ICS4ICS Finance/Admin Section Chief Type 4 Application

Please use the right column “Describe Your Qualifications” to describe how you meet each of the requirements to obtain your Finance/Admin Section Chief Type 4 Credentials.

| Component | Type 4 | Notes | Describe Your Qualifications |
| --- | --- | --- | --- |
| Name | 1. Name of the Applicant for ICS4ICS Credentials | 1. Not Specified | <enter your name> |
| Description | 1. The FASC has Finance and Admin responsibility for the incident- which is complex and requires numerous personnel and resources. The FASC: | 1. Not Specified | N/A |
| Description | * 1. Establishes or transitions into an existing Finance/ Administration Section | 1. Not Specified |  |
| Description | * 1. Supervises and configures section with units to support incident as necessary | 1. Not Specified |  |
| Description | * 1. Is responsible for the financial, administrative and cost analysis aspects of an incident | 1. Not Specified |  |
| Description | * 1. Develops the Finance/ Administration Section’s operating plan | 1. Not Specified |  |
| Description | * 1. Creates, maintains and transfers section documentation | 1. Not Specified |  |
| Description | * 1. Maintains contact with agency administrative headquarters on finance and administration matters as the Authority Having Jurisdiction (AHJ) directs | 1. Not Specified |  |
| Description | * 1. Coordinates with assisting and cooperating agency representatives on financerelated issues | 1. Not Specified |  |
| Description | * 1. Advises the Incident Commander (IC) on financial and administrative matters | 1. Not Specified |  |
| Description | * 1. Identifying and gathering all necessary contracts, cost estimates needed to manage financial spend. | 1. Not Specified |  |
| Education | 1. Not Specified | 1. Not Specified |  |
| Training | 1. Completion of the following:    1. IS-100: Introduction to the Incident Command System, ICS-100    2. IS-200: Basic Incident Command System for Initial Response, ICS-200    3. IS-700: National Incident Management System, An Introduction    4. IS-706: National Incident Management System Intrastate Mutual Aid – An Introduction    5. IS-800: National Response Framework, An Introduction | * 1. Identified equivalent trainings should meet or exceed course learning objectives.   2. The NIMS Training Program defines a national baseline to guide and promote NIMS training. It provides recommendations to assist Authorities Having Jurisdiction (AHJ) in developing their own training plans, tailored to their specific needs. | <list dates that you completed each course or equivalent> |
| Experience | * 1. Successful completion of the NQS PTB for the NIMS Type 4 Finance/ Administration Section Chief, or equivalent AHJ documentation | 1. Not Specified |  |
| Experience | * 1. Experience in incident management in a subordinate position | 1. Not Specified |  |
| Physical / Medical Fitness | 1. Light | The NIMS Guideline for the NQS defines Physical/Medical Fitness levels for NQS positions. |  |
| Currency | 1. Functions in this position or a higher position during an operational incident, planned event, exercise, drill or simulation at least once every three years | 1. A higher position is one for which this position is a prerequisite. |  |
| Professional and Technical Licenses and Certifications | 1. Not Specified | 1. Not Specified |  |